POLICY ON
LEAVE OF ABSENCE

A Member may be granted a leave of absence when unable to perform occupational hygiene work for a defined period of time due to conditions found acceptable by the Board.

ELIGIBILITY

Members of the Canadian Board of Registered Occupational Hygienists are eligible for Leave of Absence under the following conditions,

- A leave of absence may be granted for medical, parental or acceptable hardship reasons.
- Submission of Leave Of Absence Request form
- Leave is approved by the CRBOH Board of Directors

DURATION OF LEAVE

- Minimum leave granted is 6 months per 5-year maintenance cycle
- Maximum leave granted is 3 years per 5-year maintenance cycle

ACCUMULATION OF REGISTRATION MAINTENANCE POINTS

- While on leave a member is expected to accumulate points in categories other than occupational hygiene practice.
- While on leave a member must accumulate a minimum of 50 – [(5/12) x months on leave] rounded down to the nearest 0.5 in any 5-year cycle.

PAYMENT OF ANNUAL MEMBERSHIP DUES

- A member on leave must maintain dues during the period of leave

USE OF DESIGNATIONS

- A member on leave may continue to use the ROH or ROHT designations as appropriate while on leave.

APPLICATION FOR LEAVE OF ABSENCE

Members may apply for a leave of absence due to valid hardship reasons as approved by the CRBOH Board of Directors.

The CRBOH Board of Directors shall keep all information provided on this application in confidence.

MEMBER INFORMATION		
Name:		
Type of Registration: ROH □ ROHT □		Registration No:
Current Employer		
Current Position		
Mailing Address:		
City:		
Country:		Postal/Zip Code:
Tel:	Fax:	e-mail:
REQUEST FOR LEAVE INFORMATION		
Reason for Leave:		
Start Date:	Expected End Date:	

I have read, understood and agree to the conditions set in the current CRBOH Policy on Leave of Absence.

Applicant's Signature:	Date:

This request for Leave of Absence has been reviewed by the CRBOH Board of Directors and has been approved □; not approved □

CRBOH President Signature:	Date: